



# LIGHTHOUSE CHRISTIAN PRIMARY SCHOOL

Tel: 043 722 0493 | Cell: 063 504 2575

E-mail: [admissions@lighthousechristianschool.co.za](mailto:admissions@lighthousechristianschool.co.za)

Address: 20 St David's Road, Selbourne, East London, 5213 (Foundation Phase)  
35 St James Road, Southernwood, East London, 5201 (Intermediate Phase)

EMIS No. 200201090

LIGHT TO THE WORLD

Please affix ID  
sized  
photograph  
here

## PRIMARY SCHOOL (GRADES R - 7) APPLICATION FOR ADMISSION – 2027

Grade Applying for:		Grade Passed		Year Passed	
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LEARNER INFORMATION			
First Name		Surname	
Date of Birth		Gender	
ID / Passport No.		Citizenship	
Home Language		Religion	
Residential Address			
Name of Previous School		Tel No.	

MOTHER/GUARDIAN INFORMATION			
First Name		Surname	
Residential Address		ID / Passport No.	
Home Tel No.		Cell No.	
Occupation		Place of Work	
Work Tel No.		E-mail Address	
Marital Status		Citizenship	

FATHER/GUARDIAN INFORMATION			
First Name		Surname	
Residential Address		ID / Passport No.	
Home Tel No.		Cell No.	
Occupation		Place of Work	
Work Tel No.		E-mail Address	
Marital Status		Citizenship	

EMERGENCY CONTACT PERSON			
First Name		Surname	
Cell No.		Relationship to Learner	

MEDICAL INFORMATION			
Name of Family Doctor		Telephone No.	
Medical Aid Name		Medical Aid No.	
Child's Allergies/Handicaps		Dietary Requirements	
Dexterity of Learner	Right handed	Left handed	Ambidextrous

FOR OFFICE USE ONLY							
Accepted		Rejected		Date		Admission No	



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## CHECK LIST OF DOCUMENTS TO ACCOMPANY APPLICATION

No.	Document Type	Attached (✓)
1.	Completed Application	
2.	ID sized photograph	
3.	Certified copy of your child's Birth Certificate	
4.	Certified copy of your child's Immunization Card	
5.	Certified copy of your child's latest School Report	
6.	Letter of transfer from your child's previous school (for grades 1 to 7 applicants only)	
7.	Certified copy of Parent's/Guardian's IDs or passport	
8.	Certified copy of ID of person responsible for payment of school fees (if not the parent/guardian)	
9.	Proof of residential address of parent or person responsible for payment of school fees	
10.	Certified copy of the ID or passport of the other parent, if parent is single or never married	



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## UNDERTAKING AND INDEMNITY DECLARATION

I/We hereby consent:

1. I/We hereby apply for admission of my/our child to Lighthouse Christian School and agree to pay the fees as stipulated in paragraph 3 of the General School Rules.
2. In terms of family law, I/We parents are jointly and severally liable for the payment of the school fees irrespective of our marital status.
3. In terms of Section 39 of the South African Schools Act, parents/ guardian(s)/ signatory (ies) are liable to pay compulsory school fees.
4. In the event of non-payment of school fees the school will institute legal action against both parents, guardian(s) / signatory(ies) irrespective of maintenance and court orders which may exist between parties.
5. My/Our child receives necessary medical attention at my/our expense in case of emergency; and
6. My/Our child going on any outing organised by the school, I/We hereby indemnify Lighthouse Christian School directors, staff and employees against all claims arising out of such outing or accidents on the school premises.

I/We have read, understood and agreed to the terms and conditions of acceptance of my /our child at Lighthouse Christian School and also declare to the best of my/our knowledge that the information provided is accurate and correct.

SIGNED: FATHER: \_\_\_\_\_

MOTHER: \_\_\_\_\_

DATE: \_\_\_\_\_

DATE: \_\_\_\_\_

LEGAL GUARDIAN: \_\_\_\_\_

DATE: \_\_\_\_\_



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## SCHOOL RULES AND GENERAL INFORMATION

- LIGHTHOUSE CHRISTIAN PRIMARY SCHOOL** will be opened from 07:00 am to 13:30 pm every day except Saturdays, Sundays and Public holidays.
- English language is our medium of instruction as well as Home Language (HL). Afrikaans and isiXhosa are our First Additional Languages (FAL).
- REGISTRATION FEES**  
 A non-refundable registration fee of **R500** (applicable to new enrolments only) is required to cover administrative costs.

- FEES**  
**Fees Structure per Grade (payable over 12 months)**

Grade	Time	Fees Per Month	Fees Per Term	Fees Per Year	Conditions
Grade R	07:00 -17:00	R2 000	R6 000	R24 000	Including 'Aftercare'
Grade 1 to Grade 7	07:00 -13:30	R2 100	R6 300	R25 200	Excluding 'Aftercare'
Aftercare	13:30 -17:00	R 650	R1950	R7800	Including Lunch

Learner with siblings at Lighthouse Christian School receive **5% discount** per child on School fees only.

### **School fees payment notices**

- Fees are to be paid in advance by the 1st day of each month.
- A 10% late payment penalty will be levied and added to base fee, without exception to fees not paid after the 7<sup>th</sup> of the next month.
- School Fees must be paid over 12 months from January to December.
- Fees are to be paid even though a learner is absent. No deductions will be made for holidays.



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- One full calendar months' notice must be given in writing in advance if the child is leaving the school. Term 4 is not accepted as a notice term.
- All fees must be deposited or transferred by EFT into the school's bank account:  
**LIGHTHOUSE CHRISTIAN PRIMARY SCHOOL**  
**ACCOUNT NUMBER: 63007848667**  
**BANK: FNB**  
**BRANCH CODE: 250655**  
**REF: LEARNER'S NAME AND SURNAME**
- NO CASH PAYMENTS WILL BE RECEIVED AT THE SCHOOL.

5. Please inform your child's class teacher if your child will be absent.
6. School uniform requirements

## SCHOOL UNIFORM

FEMALES	MALES
Grey skirt	Grey pair of shorts
White short-sleeved shirt	White short-sleeved shirt
Black school shoes and white socks	Black school shoes and grey socks
Black V-neck jersey	Black V-neck jersey
Black blazers	Black blazers (Must be purchased from the school)

- Daily school uniform for **Grade R** is white or black lighthouse golf shirt, black lighthouse shorts and white hook and loop sports shoes with white socks.
- Blazers, school badge, tie, golf shirt and sports clothing must be purchased from the school.

### 11. School Stationery Requirements

- Textbook and Stationery requirements for each grade will be made available once your child has been accepted to the school.



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## **CONSENT IN TERMS OF THE POPI ACT**

I/We the undersigned as parent or guardian, hereby agree to provide my/our personal information and that of my child to Lighthouse Christian School on the understanding that:

1. My/Our signature herein constitutes my/our consent as provided by Section 11(1)(a) of the Protection of Personal Information Act 4 of 2013 (POPI Act).
2. The information I/we provide is voluntarily without undue influence from any party and not under any duress.
3. The School Board, School Management Team, Educators and administrative staff will have access to the information for the purposes of admissions, academic, cultural and sporting development, safety and security of our learners.
4. Lighthouse Christian School by virtue of my/our signature, authorised to release my/our personal information to its attorneys and debt recovery agents, in the event of non-payment of, or arrears in, school fees.

I/We further acknowledge that:

5. The Principal and Deputy Principal of the school are the Information Officer and Deputy information Officer respectively, and are both registered with the Information Regulator; and
6. Lighthouse Christian School, as a responsible party has agreed to ensure that the processing of information is done in compliance with the POPI Act and that a safety and risk assessment is done to ensure that personal information is kept secure against the risk of loss, unlawful access, interference, modification, disclosure and unauthorized destruction. Each year, information is and will be validated using the SASAMS system and parents are required to verify the accuracy of such information and inform the school of any changes during the year.
7. Lighthouse Christian School has WhatsApp Groups for each year group or grade for communication purposes. You may remove yourself from these groups at any time. Should you elect to remain in a group, it will be deemed as a confirmation of your consent to be part of such group and to your personal information being visible to



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other group members. We urge that all members of these groups, in good faith, do not use personal information of members for other reasons, without obtaining the consent of the relevant person.

8. Lighthouse Christian School may publish photographs, video clips or live-stream events on our webpage, Facebook page or other media sources, which may contain images of your child. Should you not wish to this to occur, please contact the school on [admin@lighthousechristianschool.co.za](mailto:admin@lighthousechristianschool.co.za) for our attention.

I / We the undersigned do hereby give our express consent to paragraphs set out above.

DATED at \_\_\_\_\_ on this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_\_.

Parent / Guardian – 1

Witness – 1

Name and Surname: \_\_\_\_\_

Name and Surname: \_\_\_\_\_

Signature: \_\_\_\_\_

Signature: \_\_\_\_\_

Parent / Guardian – 2

Witness – 2

Name and Surname: \_\_\_\_\_

Name and Surname: \_\_\_\_\_

Signature: \_\_\_\_\_

Signature: \_\_\_\_\_



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## CONFIDENTIAL CERTIFICATE OF CONDUCT

**Kindly submit this form to your child's current school to complete and e-mail directly to:**

[admissions@lighthousechristianschool.co.za](mailto:admissions@lighthousechristianschool.co.za)

Learner's name and surname	
Current grade	
Name of current school	
Date of enrolment	
Reason for transfer	
Are parents involved in or supportive of the school? (Yes/No)	
Do parents pay their school fees regularly? (Yes/No)	
Please indicate your monthly school fees amount	
Amount outstanding for the current year	

### SKILLS:

Please rate the learner on a scale from 1 to 5 in terms of the following:

**5 = Excellent    4 = Good    3 = Average    2 = Weak    1 = Poor**

WORK SKILLS		SOCIAL SKILLS	
Concentration		Self-control	
Independence		Sense of responsibility	
Following instructions		Interaction with friends	
Completing of tasks		Behaviour	
Ability to understand English		Respect for elders	
Listening skills		Appearance/Hygiene	
Communication skills		Obedience to school rules	

### SPORTS:

Please indicate which sport or other extra- curricular activities the learner is involved in (music, ballet, swimming, soccer, rugby, hockey, tennis etc.)

SPORT/ACTIVITY	GOOD	AVERAGE	POOR

### RECOMMENDATION:

Do you recommend the learner for admission? (Yes/No)		School Stamp
Please elaborate/comment:		
Principal's name and surname		
Principal's signature		
Date		



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## **NOTE:**

- Please complete this form and submit together with the required documents to the school's office.
- Please detach the Confidential Certificate of Conduct on page 8 and submit to your child's current school to be completed and e-mailed directly to us at: [admissions@lighthousechristianschool.co.za](mailto:admissions@lighthousechristianschool.co.za)

Thank you